



CITY COUNCIL AGENDA

Tuesday, July 7, 2020 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room.
- Roll call – Roy Swenson, Mike Herzog, Mayor Bob Roseland, Kacie Murtha, Dan Craney
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the June 16, 2020 Council Meeting
2. Approve Claims and Payroll
3. Approve Springfield Memorial Library’s pandemic reopening plan status to Level 3 in order to open the library for business services only

REGULAR AGENDA

1. Sarpy County Sheriff’s Monthly Service Report
2. Consider approval of a motion to ratify all actions identified in the minutes taken by the City of Springfield City Council during meetings held on April 7, April 21, May 5, May 19, June 2 and June 16, 2020, by video / telephone conferencing, pursuant to Gov. Ricketts’ Executive Orders No. 20-03 and No. 20-24
3. Conduct a **Public Hearing** to consider a conditional use permit renewal filed by Cwach Automotive, Inc., applicant, and Williams Enterprises, LLC, property owner, for an outdoor storage container located at Lot 2, Neitzels Corner, City of Springfield, Nebraska, generally located at 15775 South Hwy 50, and zoned Business Highway and Highway Corridor Overlay District
4. Consider approval of **Resolution 2020-24** approving a conditional use permit renewal filed by Cwach Automotive, Inc., applicant, and Williams Enterprises, LLC, property owner, for an

outdoor storage container located at Lot 2, Neitzels Corner, City of Springfield, Nebraska, generally located at 15775 South Hwy 50, and zoned Business Highway and Highway Corridor Overlay District

5. **Tabled June 16, 2020.** Discuss operation of splash pad
6. **Tabled June 16, 2020.** Discuss operation of Community Building
7. Consider revisions to the License Rental Agreement used for rentals of public property including the Community Building, City Hall and Library
8. Consider options for sidewalk installation on city's vacant lot along Main Street between Railroad Avenue and 1st Street
9. Discuss Heath Shemek's annual review and consider a proposed merit increase
10. Discuss Kent Maystrick's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, July 7, 2020, at City Hall. Present were Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Mayor Roseland was absent. Council President Swenson presided as Mayor. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
General				
43280	8130-10-10	R&M Building	49.00	AA Windows 'N' Doors
43281	6084-10-10	Aflac	140.68	Aflac
43279	6084-10-10	Aflac	13.20	Ameritas Life Insurance
43284	8130-10-10	R&M Building	872.50	Blankman Services
43299	9316-10-10	COVID	228.98	David M Mangelsen Group
43290	7205-10-10	Subscriptions	83.99	First National Bank
43290	9316-10-10	COVID	153.39	First National Bank
43292	9316-10-10	COVID	99.96	Home Depot
43294	7030-10-10	Prof Svcs-Planning	660.00	JEO Consulting Group
43296	8140-10-10	R&M Equip	45.22	Konica Minolta Business Solutions
43297	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
43300	9316-10-10	COVID	18.45	Menards
43304	7320-10-10	Natural Gas	42.00	MUD
43308	7330-10-10	Telephone	129.34	NT&T
43309	8010-10-10	Office Supplies	253.60	Office Depot
43310	7010-10-10	Prof Svcs-Engineer	605.87	Olsson Associates
43312	7310-10-10	Electricity	265.54	OPPD
43317	7046-10-10	Prof Svcs-Building Inspector	4,797.10	Sarpy County Building Inspector
43318	7060-10-10	Animal Control	403.00	Sarpy County Fiscal Administrator
43319	7050-10-10	Law Contract	9,103.00	Sarpy County Treasurer
43321	9316-10-10	COVID	1,162.50	Seidler & Seidler
43321	7020-10-10	Prof Svcs-Legal	1,232.50	Seidler & Seidler
43324	9316-10-10	COVID	3.80	Springfield Ace Hardware
43325	7250-10-10	Publication Costs	140.07	Suburban Newspaper
43332	7270-10-10	Insurance	2,927.07	USI Insurance Services
43334	7280-10-10	Laundry	104.60	Walkers Uniform Rental
Total			23,716.34	
Sales Tax				
43310	9171-15-10	City Park	173.90	Olsson Associates
43310	9169-15-10	North Park	8,052.79	Olsson Associates
Total			8,226.69	
Library				
43282	8060-20-10	Books	35.00	Amazon/SYNCB
43282	8060-20-10	Books	450.00	Amazon/SYNCB
43279	6084-20-10	Aflac	26.40	Ameritas Life Insurance
43283	8060-20-10	Books	132.21	Baker & Taylor
43299	9316-20-10	COVID	236.46	David M Mangelsen Group
43300	9316-20-10	COVID	21.43	Menards
43302	8060-20-10	Books	77.24	MicroMarketing
43304	7320-20-10	Natural Gas	42.00	MUD
43308	7330-20-10	Telephone	50.64	NT&T

43312	7310-20-10	Electricity	183.48	OPPD
43313	8060-20-10	Books	33.49	Perma-Bound Books
43315	7340-20-10	Waste Disposal	19.00	Premier Waste Solutions
43320	7480-20-10	Janitorial	200.00	Schmieder, Marcie
43322	8060-20-10	Books	325.58	Smart Apple Media
43324	8130-20-10	R&M Building	3.59	Springfield Ace Hardware
43324	9316-20-10	COVID	11.37	Springfield Ace Hardware
43326	8060-20-10	Books	14.98	Taste of Home
43323	7455-20-10	IP Address	218.98	Time Warner Cable
43332	7270-20-10	Insurance	1,285.88	USI Insurance Services
Total			3,367.73	
Library Restricted				
43286	8060-21-10	Books	89.28	Center Point Large Print
43288	7045-21-10	Prof Svcs-Tech Support	40.00	Egis Technologies
43314	7350-21-10	Rental	76.00	Postmaster
43316	8070-21-10	Library Supplies	629.59	Quill
43327	8075-21-10	Program Fees	50.00	The Rose Theater
Total			884.87	
Park				
43281	6084-30-10	Aflac	52.52	Aflac
43285	8120-30-10	Fuel	349.73	BRP Investments
43287	8160-30-10	R&M Grounds	1,189.83	Echo
43293	8160-30-10	R&M Grounds	260.00	Hughes Mulch Products
43306	8150-30-10	R&M Vehicle	139.99	Mill Creek Auto Parts
43312	7310-30-10	Electricity	536.43	OPPD
43315	7340-30-10	Waste Disposal	111.00	Premier Waste Solutions
43324	8030-30-10	Supplies	13.99	Springfield Ace Hardware
43324	8140-30-10	R&M Equip	14.93	Springfield Ace Hardware
43324	9316-30-10	COVID	24.17	Springfield Ace Hardware
43324	8160-30-10	R&M Grounds	161.20	Springfield Ace Hardware
43328	8160-30-10	R&M Grounds	2,021.25	Travis Moore Construction
43329	8140-30-10	R&M Equipment	99.96	Ty's Outdoor Power & Service
43330	9040-30-10	Tools & Misc Equip	315.41	Uline
43332	7270-30-10	Insurance	1,894.98	USI Insurance Services
43334	7290-30-10	Uniform Allowance	29.87	Walkers Uniform Rental
43335	8160-30-10	R&M Grounds	127.68	Watkins Concrete Block Company
Total			7,342.94	
Community Building				
43289	7480-40-10	Janitorial	230.00	Executive Janitorial
43300	8030-40-10	Supplies	2.89	Menards
43304	7320-40-10	Natural Gas	44.83	MUD
43312	7310-40-10	Electricity	104.92	OPPD
43315	7340-40-10	Waste Disposal	42.00	Premier Waste Solutions
43324	8030-40-10	Supplies	36.35	Springfield Ace Hardware
43332	7270-40-10	Insurance	1,015.18	USI Insurance Services
43334	7280-40-10	Laundry	152.52	Walkers Uniform Rental
Total			1,628.69	
Water				
43281	6084-50-20	Aflac	56.16	Aflac

43279	6084-50-20	Aflac	22.95	Ameritas Life Insurance
43285	8120-50-20	Fuel	161.22	BRP Investments
43298	8140-50-20	R&M Equip	867.50	Layne Christensen
43303	7420-50-20	Testing	58.52	Midwest Laboratories
43305	8030-50-20	Supplies	1,386.27	Municipal Supply
43307	7420-50-20	Testing	18.00	NE Public Health Environmental Lab
43308	7330-50-20	Telephone	183.07	NT&T
43311	7430-50-20	Digger's Hotline	79.96	One Call Concepts
43312	7310-50-20	Electricity	1,248.81	OPPD
43324	8030-50-20	Supplies	145.43	Springfield Ace Hardware
43331	8140-50-20	R&M Equip	137.61	USA BlueBook
43332	7270-50-20	Insurance	3,147.03	USI Insurance Services
43333	7330-50-20	Telephone	16.01	Verizon Wireless
43334	7290-50-20	Uniform Allowance	23.44	Walkers Uniform Rental
Total			7,551.98	
Sewer				
43281	6084-60-30	Aflac	55.38	Aflac
43279	6084-60-30	Aflac	9.75	Ameritas Life Insurance
43285	8120-60-30	Fuel	86.06	BRP Investments
43290	8030-60-30	Supplies	69.96	First National Bank
43303	7420-60-30	Testing	204.50	Midwest Laboratories
43306	8160-60-30	R&M Grounds	18.60	Mill Creek Auto Parts
43306	8140-60-30	R&M Equip	542.10	Mill Creek Auto Parts
43312	7310-60-30	Electricity	2,645.47	OPPD
43324	9040-60-30	Tools & Misc Equip	18.17	Springfield Ace Hardware
43324	8130-60-30	R&M Building	21.34	Springfield Ace Hardware
43324	8140-60-30	R&M Equip	63.56	Springfield Ace Hardware
43332	7270-60-30	Insurance	2,368.73	USI Insurance Services
43333	7330-60-30	Telephone	16.01	Verizon Wireless
43334	7290-60-30	Uniforms Allowance	23.44	Walkers Uniform Rental
Total			6,143.07	
Street				
43281	6084-70-40	Aflac	26.26	Aflac
43285	8120-70-40	Fuel	375.04	BRP Investments
43291	8090-70-40	Asphalt & Concrete	2,232.50	Harm's Concrete
43295	8130-70-40	R&M Building	146.36	Kildow Construction
43300	9040-70-40	Tools & Misc Equip	71.87	Menards
43300	8160-70-40	R&M Grounds	74.25	Menards
43300	9060-70-40	Building	95.84	Menards
43300	8030-70-40	Supplies	186.05	Menards
43301	8030-70-40	Supplies	740.88	Michael Todd & Company
43306	8030-70-40	Supplies	17.94	Mill Creek Auto Parts
43306	8140-70-40	R&M Equip	91.93	Mill Creek Auto Parts
43306	9040-70-40	Tools & Misc Equip	410.99	Mill Creek Auto Parts
43304	7320-70-40	Natural Gas	90.44	MUD
43308	7330-70-40	Telephone	57.88	NT&T
43310	9202-70-40	Drainage Improvements	2,250.00	Olsson Associates
43312	7310-70-40	Electricity	3,261.74	OPPD
43315	7340-70-40	Waste Disposal	42.00	Premier Waste Solutions
43324	8140-70-40	R&M Equip	53.96	Springfield Ace Hardware
43324	8030-70-40	Supplies	217.72	Springfield Ace Hardware

43328	9060-70-40	Building	2,444.75	Travis Moore Construction
43332	7270-70-40	Insurance	4,280.63	USI Insurance Services
43333	7330-70-40	Telephone	16.01	Verizon Wireless
43334	7290-70-40	Uniform Allowance	35.03	Walkers Uniform Rental
Total			17,220.07	
		Payroll	53,885.90	
		VOYA Retirement ER	3,714.47	
		Medical Reimbursement	3,608.03	
		Water Deposit Refunds	1,237.56	

Regular Agenda

Agenda Item 1. Lt. Matt Core reviewed the Sarpy County Sheriff’s monthly service report. Swenson expressed concerns with vehicles speeding and passing illegally on 132nd Street. Herzog echoed Swenson’s concerns and noted the same concerns on Platteview Road. He also commented that construction vehicles for local road projects are not adhering to traffic regulations. Overnight parking issues were also discussed. Herzog reported that ATVs and golf carts have been seen driving in town and operators need to be warned by the sheriff that those types of equipment are illegal on city streets. Herzog inquired as to the sheriff’s average response time to respond to emergency calls. He said the fire department has noticed slower response times and has concerns with waiting for the sheriff to clear a scene before fire department personnel can enter. Lt. Core said he would pass along all of this information as appropriate.

Agenda Item 2. Motion by Herzog, seconded by Murtha, to ratify all actions identified in the minutes taken by the City of Springfield City Council during meetings held on April 7, April 21, May 5, May 19, June 2 and June 16, 2020, by video / telephone conferencing, pursuant to Gov. Ricketts’ Executive Orders No. 20-03 and No. 20-24. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. A Public Hearing of the Springfield City Council was opened at 7:11 p.m. to consider a conditional use permit renewal filed by Cwach Automotive, Inc., applicant, and Williams Enterprises, LLC, property owner, for an outdoor storage container located at Lot 2, Neitzels Corner, City of Springfield, Nebraska, generally located at 15775 South Hwy 50, and zoned Business Highway and Highway Corridor Overlay District. Council reviewed the staff report and comments provided by city professional staff. No one from the public spoke in favor of or in opposition to the application. Motion by Craney, seconded by Murtha, to close the public hearing. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried. Public hearing ended at 7:14 p.m.

Agenda Item 4. Council Member Murtha introduced **Resolution 2020-24**, recommended the conditional use permit agreement be extended from a one year permit to a two year permit, and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Herzog, Murtha, Craney. The following voted NAY: None. Swenson presided as Mayor in the absence of Mayor Roseland. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2020-24**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA RENEWING A CONDITIONAL USE PERMIT FOR CWACH AUTOMOTIVE, INC., TENANT, AND WILLIAMS ENTERPRISES, LLC, PROPERTY OWNER, TO PLACE AN OUTDOOR STORAGE CONTAINER ON PROPERTY ZONED BUSINESS HIGHWAY AND HIGHWAY CORRIDOR OVERLAY DISTRICT AND LEGALLY DESCRIBED AS LOT 2, NEITZELS CORNER, CITY OF SPRINGFIELD, AS SURVEYED, PLATTED AND RECORDED IN SARPY COUNTY, NEBRASKA, AND GENERALLY LOCATED ON AT 15775 SOUTH HIGHWAY 50, SPRINGFIELD.

WHEREAS, the owner and tenant of the above described property have made application for renewal of a conditional use permit for the placement of an outdoor storage container on property zoned Highway Business and Highway Corridor Overlay District; and

WHEREAS, the city planner, city engineer, city attorney, city clerk and other agencies have reviewed such application; and

WHEREAS, the Springfield Planning Commission held a public hearing on June 10, 2020, regarding the application and has made a recommendation of approval to the City Council for the renewal of the conditional use permit; and

WHEREAS, the City Council of the City of Springfield held a public hearing regarding such application on July 7, 2020, and is agreeable to the conditional use permit, subject to certain conditions and agreements as set forth in the conditional use permit agreement attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield hereby approves and issues the conditional use permit to Cwach Automotive, Inc., tenant, and Williams Enterprises, LLC, property owner, to place an outdoor storage container on property zoned Business Highway and Highway Corridor Overlay District and legally described as a portion of Lot 2, Neitzels Corner, City of Springfield, as surveyed, platted and recorded in Sarpy County, Nebraska, subject to certain conditions and agreements as set forth in the conditional use permit agreement attached hereto as Exhibit "A".

PASSED AND APPROVED THIS 7TH DAY OF JULY, 2020.

Ayes: Herzog, Murtha, Craney

Nays: None

Abstain: None

Absent: Mayor Roseland. Swenson presided as Mayor.

Approved: Robert Roseland, Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

Agenda Item 5. Brian Schuele, city engineer with Olsson, reviewed the preliminary engineering plans for the Springfield Trail Erosion Project. He reviewed proposed corrections and outlined the alternative bid option. Schuele reviewed the project timeline, which anticipates bid approval on September 1. Motion by Craney, seconded by Herzog, to direct Olsson proceed with engineering plans as discussed and authorize notice to bidders for the Springfield Trail Erosion Project. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 6. On July 1 the Council agreed to turn on the splash pad with limited hours of 12:00 noon to 6:00 p.m. Council considered the current operation and debated whether or not to change the hours back to normal time, 10:00 a.m. to 8:00 p.m. Motion by Murtha, seconded by Craney, to extend the splash pad hours to 10:00 a.m. to 8:00 p.m. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Council considered operation of the Community Building, which is currently closed due to the COVID-19 pandemic. Council reviewed the rental agreement for the Community Building and considered revisions based upon the current pandemic situation. Motion by Herzog, seconded by Murtha, to table agenda item 7, regarding the operation of the Community Building, until the July 21, 2020, Council meeting. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 8. Motion by Herzog, seconded by Murtha, to table agenda item 8, regarding revisions to the License Rental Agreement used for rentals of public property, until the July 21, 2020, Council meeting. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 9. Kent Maystrick, Street Commissioner, reviewed three options for sidewalk installation on the city's vacant lot along Main Street between Railroad Avenue and 1st Street. The sidewalk will be 8 feet wide for easy snow removal with the skid steer. The new sidewalk will connect residents and visitors between the fairgrounds / trail and the downtown district. Motion by Craney, seconded by Murtha, to approve option #3, city prep and Travis Moore Construction pour concrete, for sidewalk installation and a paved driveway approach on the city's vacant lot along Main Street between Railroad Avenue and 1st Street. AYES: Murtha, Craney. NAYS: None. ABSTAIN: Herzog. Motion carried.

Agenda Items 10 and 11. Motion by Herzog, seconded by Murtha, to move agenda items 10 and 11, regarding Heath Shemek's and Kent Maystrick's annual reviews and proposed merit increases, to executive session. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Swenson provided an update on sewer agency activity.

Agenda Item 2. Herzog reported that the library has opened for business activities only. They are still offering curbside pickup and Zoom children's events.

Agenda Item 3. Murtha reported that the salt storage bay has been sealed. Travis Moore Construction will be making concrete pours next week. She also noted that Maystrick is obtaining bids for new concrete saws.

Agenda Item 4. Craney reported that there were some trash concerns in the parking lot after some baseball games. The issue was addressed with the Springfield Baseball Association. Swenson noted that some spectators were sitting on the walking trail during a game so trail users had to walk around them.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. Gottsch reported that she is researching tablets for Council use so we can switch to electronic packets. Gottsch also said city staff obtained a quote for City Hall cleaning. Council directed staff to proceed as requested.

Executive Session

Motion by Craney, seconded by Herzog, to enter into executive session at 8:16 p.m. for the purpose of personnel matters. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Murtha, seconded by Herzog, to leave executive session at 9:02 p.m. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Murtha, seconded by Herzog, to approve a 3% annual merit increase to Heath Shemek, Sewer Operator. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Murtha, seconded by Herzog, to approve a 3% annual merit increase to Kent Maystrick, Street Commissioner. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Herzog, seconded by Murtha, to adjourn. AYES: Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 9:03 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 7, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk